SD.0101.5.2024

**Order No. 3.2024**

**Director of the Doctoral School**

**University of the National Commission Education, Krakow**

**of 16th September 2024**

**on: organization of the academic year 2024/2025 at the Doctoral School of the University of the National Education Commission, Krakow**

Under § 4(1)(2) Regulation No R/Z.0201-6/2019 of the Rector of the Pedagogical University of Krakow of 22 March 2019 on establishing the Doctoral School at the Pedagogical University of Krakow and § 4(1)(3), § 25(2), and the Regulations of the Doctoral School of the University National Commission Education in Krakow, I decide as follows:

§ 1

1. I determine that the organization of teaching activities and deadlines for their completion for doctoral students at the Doctoral School in the academic year 2023/24 is by § 1 of the Rector's Order No. R.Z.0211.7.2024 of the University of the Commission of National Education in Krakow of 20 February 2024.
2. The exceptions in paragraph 1 are:
3. for the 1st year of the Doctoral School, teaching classes are scheduled at the earliest on the first day after the ceremonial inauguration of the academic year,
4. for the 3rd year of the Doctoral School, no teaching activities shall be scheduled during the period of the mid-term committee meetings.

§ 2

* + - 1. I establish the following timetable for the reporting of academic work and the preparation and implementation of the Individual Research Plan of doctoral students in the Doctoral School:

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| WINTER SEMESTER | 1st date  27.01.2025–05.02.2025 | 2nd date  13-19.02.2025 | Deadline for submission of required documents  19.02.2025 |
| year 1 | - submission of an abstract to the Public Reporting Session (in Polish and English)  - submission of an opinion on the doctoral student's academic progress from all appointed supervisors | | |
| year 2 | - submission of a report on the preparation of the dissertation (in the form of the required print)  - submission of the opinion of all appointed supervisors (in descriptive form) | | |
| year 3 | - submission of a report on the preparation of the dissertation (in the form of the required print)  - submission of the opinion of all appointed supervisors (in descriptive form) | | |
| year 4 | - submission of a report on the implementation of the IPB (in the form of a required print)  - submission of the opinion on the implementation of the IPB from all appointed supervisors (in descriptive form or using the printout) | | |
| SUMMER SEMESTER | 1st date  16–29.06.2025 | 2nd date  08-17.09.2025 | Deadline for submission of required documents  17.09.2025 |
| rok 1 | - submission of a report on the preparation of the dissertation (in narrative form)  - submission of opinions on the preparation of the dissertation from all appointed supervisors (in descriptive form)  - submission of final version of IRP  - submission of opinion on IRP from all appointed supervisors | | |
| rok 2 | - Submission of a report on the implementation of the IPB (in the form of a required print)  - Submission of the opinion on the implementation of the IPB from all appointed supervisors (in descriptive form or using the printout)  - submission of the required documents for the mid-term evaluation by §2 (1) of Appendix A and Appendix 2 of the Regulations of the Doctoral School | | |
| rok 3 | - submission of a report on the preparation of the dissertation (in the form of the required print)  - submission of the opinion of all appointed supervisors (in descriptive form) | | |
| rok 4 | - Submission of a report on the implementation of the IPB (in the form of a required print)  - Submission of the opinion on the implementation of the IPB from all appointed supervisors (in descriptive form or using the printout)  - Submission of dissertation with favorable opinions of all appointed supervisors | | |

* + - 1. The schedule of the doctoral student's other activities is contained in Annex 1 of this Order.

§ 3

This regulation shall enter into force on the date of its adoption.

Director of the Doctoral School

University of the National Commission Education, Krakow

dr hab. Władysław Marek Kolasa, prof. UKEN